

The Company

Goodridge is the world's leading manufacturer of performance fluid transfer systems. We operate in the OEM, automotive, motorcycle, motorsport, defense, and specialist industrial sectors. This dynamic private company manufactures ten facilities globally and supplies customers around the world with a unique combination of design, innovation, reliability, and outstanding service. Goodridge has a turnover of over \$47m and operates globally with manufacturing and distribution operations in the UK, USA, Mexico, and Europe, employing more than 400 people worldwide.

The Role

The Staff Accountant is responsible for the receipt and accounting of funds being paid to the organization. This role also serves as an auditor, ensuring that invoices are accurate and that proper accounting procedures are followed to account for the receipt of payment for goods and/or services completed by the organization. This position will also work closely with the AR and AP Specialist.

Location

Mooresville, NC

Key Responsibilities

- Reconcile bank.
- Research any short payments or overpayments made by the customer and clear the amounts from the system by working closely with the customer's salesman.
- Research any short payments or overpayments made to the vendor and clear the amounts in the system.
- Research Process daily bank report for cash flow purposes.
- Review all new credit applications and suggest credit limits on account.
- Assist the AR Specialist to determine placing customer accounts on hold for past due invoices and stay in close contact with customer regarding payment to release the hold.
- Assist AR Specialist with the suspended orders list in the system and take appropriate action when necessary.
- This position cross trains with accounts payable and accounts receivable.
- Be able to understand general accounting and journal entries.
- Assist AP Specialist on the consignment account.
- Review vendor statements monthly, for missing invoices and input accuracy.
- Assist month end closing by preparing reports to support account balance information.
- Assist controller with a portion of the Cash Flow Management Report.
- Other necessary research, special projects and duties as required.

Qualifications & Experience

- Bachelor's degree in accounting or finance required.
- At least four years' experience in accounting or a related field
- Ability to read and analyze financial reports
- Ability and willingness to work cooperatively with others.
- Proven ability to handle multiple projects simultaneously.
- Must be able to successfully prioritize multiple deadlines in a fast-paced environment.
- Attention to accuracy and details, highly organized.
- Excellent verbal and written communication skills required.
- Proficient MS Excel, including Pivot Tables, Microsoft Word and previous AS400 experience preferred but not required.

Benefits

- Medical
- Dental
- Vision
- 401K, employer match up to 4%
- Paid Vacation/Sick
- 13 Paid Holidays

Application

To apply for this position, click the link and follow the directions:

<https://app.trinethire.com/companies/38718-goodridge-usa/jobs/100591-staff-accountant>